

Describe any other education, training, volunteer experience, or hobby which you feel is relevant for the position you are applying for: _____

EMPLOYMENT HISTORY – Most recent employers first (fill out even if you have a resume)

Employer Name _____ Dates of Employment _____

Employer Address _____ Phone Number _____

Last Position Held _____

Name/Title of Supervisor _____

Describe Responsibilities _____

Reason For Leaving _____

May we contact your present employer? Yes No (Please note: If you become a final candidate it will be necessary to check with your current employer for reference and employment information).

Employer Name _____ Dates of Employment _____

Employer Address _____ Phone Number _____

Last Position Held _____

Name/Title of Supervisor _____

Describe Responsibilities _____

Reason For Leaving _____

Employer Name _____ Dates of Employment _____

Employer Address _____ Phone Number _____

Last Position Held _____

Name/Title of Supervisor _____

Describe Responsibilities _____

Reason For Leaving _____

Employer Name _____ Dates of Employment _____

Employer Address _____ Phone Number _____

Last Position Held _____

Name/Title of Supervisor _____

Describe Responsibilities _____

Reason For Leaving _____

Please explain any gaps in employment:

Have you ever been convicted of a crime? Yes No If **Yes**, please explain the date(s) of the crime(s), its/their nature, and your subsequent rehabilitation (a criminal conviction may not necessarily be a bar to employment; seriousness of the offense, relationship to position applied for, length of time elapsed, and subsequent rehabilitation will all be considered):

PROFESSIONAL REFERENCES (Supervisor/Colleagues from previous positions – do not include relatives)

Name _____ Title _____ Tel# _____

Company Address _____

In what capacity did you know this person? _____

Name _____ Title _____ Tel# _____

Company Address _____

In what capacity did you know this person? _____

Name _____ Title _____ Tel# _____

Company Address _____

In what capacity did you know this person? _____

APPLICANT STATEMENT

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct. I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect, will be sufficient cause to (1) withdraw this application from consideration, or (2) immediately discharge from employment.

I understand that, if I am hired, I am an employee-at-will and am free to resign at any time, with or without cause or notice. Reciprocally, HASC reserves the right to terminate my employment, at any time, for any reason, with or without cause or notice. I further understand that this application does not constitute an agreement or contract for employment for any specified period or definite duration and that no supervisor or representative of HASC is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the Executive Management Team.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume, or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I also understand that federal law prohibits the employment of unauthorized aliens; all persons hired must submit satisfactory proof of employment authorization and identity within three days of employment. Failure to submit such proof will result in termination of employment.

I understand that this application will be active for 60 days; after that time, if I wish to be considered for employment, I must submit a new application.

Signature: _____ **Date:** _____